

# Rough Hollow Rental Property Registration

**Landlords, please fill out all 3 sections and return to:**

Southwest Management Services, PO Box 342585, Austin, TX 78734  
512-266-6771 (p) 512-266-6791 (f)

**\* Please notify us immediately of any changes by providing the information in Section 3 \*  
Phone, fax, or e-mail changes to: [info@southwestmanagement.net](mailto:info@southwestmanagement.net)**

**Rental Property Address:**\_\_\_\_\_

## **Section 1 – Owner Information:**

Owner (s) Name(s):\_\_\_\_\_

Owner(s) Mailing Address:\_\_\_\_\_

Home Phone:\_\_\_\_\_ Work Phone:\_\_\_\_\_ Mobile:\_\_\_\_\_

E-mail address:\_\_\_\_\_  
(for HOA communications only – we do not share or distribute personal information)

Emergency Contact:\_\_\_\_\_

## **Section 2 – Managing Agent Information (if different than above):**

Managing Agent/Company Name:\_\_\_\_\_

Address:\_\_\_\_\_

Phone:\_\_\_\_\_ Fax:\_\_\_\_\_

Primary Contact Name:\_\_\_\_\_ E-mail:\_\_\_\_\_

## **Section 3 – Tenant Information:**

Name(s) of leaseholder(s):\_\_\_\_\_

Phone:\_\_\_\_\_ E-mail:\_\_\_\_\_  
(optional – used for HOA communications only)

Total # of tenants:\_\_\_\_\_ Lease expiration date:\_\_\_\_\_



**SOUTHWEST MANAGEMENT SERVICES**  
[www.southwestmanagement.net](http://www.southwestmanagement.net)

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